

# NTMWD Bois d'Arc Lake Contractor Requirements

May 2024



# 1. Contractor Requirements

NTMWD owns all lands along the Bois d’Arc Lake shoreline below elevation 541 feet above mean sea level (MSL) as well as some additional areas adjacent to the shoreline. Written authorization from NTMWD is required to access and use the shoreline. Contractors performing work on behalf of lessees who have obtained written authorization from NTMWD must meet the following requirements in order to be eligible to perform work on NTMWD property. These requirements are intended to ensure that contractors performing work on NTMWD property maintain minimum levels of insurance, utilize plans reviewed and approved by licensed engineers, and build with construction materials that minimize risks to public health and safety, as well as NTMWD property.

## 1.1 General Requirements

1. Contractors must create an account and complete the registration process with My Government Online (MGO) Connect at <https://www.mgoconnect.org/>.
2. Contractors must maintain current and accurate information in MGO Connect (e.g., contact information, authorized agents, license numbers)
3. Contractors and subcontractors must have current insurance coverage of the type and limits set forth in Section 1.2, below. Insurance must remain in place for the entire period of performance for any work.
4. All plans for docks, including gangways and erosion control structures, must be designed and sealed by a professional engineer licensed in the State of Texas to ensure a quality, safe design suitable for the conditions on Bois d’Arc Lake. All dock plans and plan templates must be reviewed and approved by NTMWD prior to the commencement of any construction.
5. All materials to be utilized in the construction of docks, including gangways and erosion control structures, shall be submitted to NTMWD for review prior to beginning construction and must meet the requirements set forth in the Bois d’Arc Lake Shoreline Management Plan. All proposed materials must be reviewed and approved by NTMWD prior to the commencement of construction.

*Only contractors with up-to-date information in MGO Connect will be allowed to work on NTMWD property. Any falsified information submitted by a contractor will disqualify said contractor from performing on NTMWD property.*

## 1.2 Insurance Requirements

At a minimum, contractors performing work on NTMWD property shall have the following insurance coverages and limits for the duration of the contract:

1. **Commercial General Liability** – covering bodily injury and property damage (including property of NTMWD, its officers, agents, and employees) with minimum limits on a per project basis of One Million Dollars (\$1,000,000) per occurrence, Two Million Dollars (\$2,000,000) aggregate for premises/operations and One Million Dollars (\$1,000,000) per occurrence, Two Million Dollars (\$2,000,000) aggregate for products/completed Operations. Contractors’ commercial general liability insurance policy must cover pollution incidents such as spills and accidental releases

into surface water and/or onto NTMWD property or an additional pollution insurance policy is required.

2. **Automobile Liability** - covering all operations of Contractor pursuant to the work on NTMWD property involving the use of motor vehicles, including all owned, non-owned, and hired vehicles with minimum limits of not less than Five Hundred Thousand Dollars (\$500,000) combined single limit for bodily injury, death, and property damage liability.
3. **Workers' Compensation** – in full accordance with the requirements of the state of Texas and shall include bodily injury, occupational illness or disease coverage with minimum Employer's Liability limits of not less than Five Hundred Thousand Dollars (\$500,000/\$500,000/\$500,000). These limits do not affect the payment of medical expenses or lost wages to injured employees.
4. **Waiver of Subrogation** – The Commercial General Liability, Workers Compensation, and Auto insurance required for work on NTMWD property shall provide for waivers of all rights of subrogation against NTMWD, its officers, employees, and elected representatives for injuries, including death, bodily injury, property damage, or any other loss to the extent the loss, if any, is covered by the proceeds of insurance.
5. **Additional Insured Status** – All insurance shall be endorsed to name NTMWD, its officers, directors, and employees as additional insureds as to all applicable coverage except for the Workers Compensation Insurance.
6. **Proof of Carriage of Insurance** – All certificates of insurance will be required to be uploaded and kept current in MGO Connect.
7. All certificates shall provide NTMWD with an unconditional thirty (30) days' prior written notice in case of cancellation or any change to Contractor's insurance policies or the contractually required coverages mentioned herein. Written notice should be sent to the following address:

Bois d'Arc Lake Operations Center  
Attn: BDL Permitting Office  
4989 FM 897, Dodd City, TX 75438.

8. All copies of the certificates of insurance shall reference the adjacent property owner and project number for which the insurance is being supplied.
9. The Contractor is responsible for making sure any subcontractor(s) performing work on NTMWD property have the same required insurance coverage(s) (above) and supply NTMWD with the proper documents verifying coverage is uploaded in MGO Connect.